

**PUBLIC MEETING**

**June 11, 2013**

**The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on June 11, 2013 in the Board Office Conference Room at 6:59 p.m. The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.**

**The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Joseph Bellino, Vice President, Mr. Glenn Elliott and Mr. Michael Unis. Ms. Dawn DuBois was absent. Also present were: Mr. Steven Forte, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.**

**Resolved that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.**

**Moved by: Mr. Elliott**

**Seconded by: Mr. Unis**

**Ayes: 4**

**Nays: 0**

**The Board convened to a confidential session on June 11, 2013 in the Board Office Conference Room at 7:00 p.m.**

**The Regular meeting reconvened to the regular session, in the Verona High School Media Center, at 8:00 p.m.**

**Thirty citizens were present and two members of press were present.**

**Public Comment on Agenda Items- None**

**Presentations**

- Donation of \$2,800 from DeCozen Motors to VFEE
- Steve Forte- Harassment, Intimidation and Bulling Report
- Liz Jewett and Judy Ferguson- Strategic Plan Action Team Reports

**Committee Reports**

**Education**

- Mitch Roshong to attend Syracuse training this summer
- Summer curriculum writing
- Teacher evaluation update
- Policy updates
- Remaining purchases for reader and writers workshop, EdD materials and calculators
- Language Arts 5-8, Pilot
- Personnel

**Athletics**

- Substance abuse and code of conduct policy
- Freshman sports
- Summer secretarial hours
- Delay on track. Waiting on agreement with MKA on the contractor.
- Athletic policies
- Open coaching positions

**Buildings and Grounds**

- VHS football field update
- Track repair process is being delayed
- VHS pest problem is still a problem
- Year end improvements

**Finance**

- ROD grants vs. debt service aid for referendum
- 12-13 year end budget status- tax relief and appropriation to reserve accounts
- Additional teachers needed in Forest second grand and FN Brown kindergarten
- Software program to track part time staff in an effort to deal with the affordable health care act

**Superintendent's Report**

- Realtor Meeting
  - 21 agents
  - 7 offices
  - Sponsors
  - Thursday morning
- Graduation at Caldwell College- June 21
  - HBW 9:30 AM
  - VHS 6:30 PM
- Senior Awards Assembly at VHS June 12 at 7:00PM
- 4<sup>th</sup> grade celebrations
  - Brookdale June 17
  - Laning and FNB June 19
  - Forest June 18
- Charlie Miller- Introduction
- Seamus Elliott- scored over 95 % on the financial literacy test and was went on a trip to the Museum of Finance in NYC
- K-9 Drill on 6/6/13- with VPD, EC Sheriff and EC Prosecutor- no contraband found

**Discussion-** None

**RESOLUTIONS**

The following resolutions have been recommended by the Superintendent to the Board of Education:

**RESOLVED** that the Board approve **Resolutions #1-17**

**Moved by: Mr. Elliott**

**Seconded by: Mr. Unis**

**Ayes: 4**

**Nays: 0**

**APPROVAL OF MINUTES**

**#1 RESOLVED** that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting **May 28, 2013**

**PERSONNEL**

**#2 RESOLVED** that the Board approve employee XXX-XX-2942 for an unpaid medical leave of absence for the remainder of the 2012-2013 school year.

**#3 RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

**3.1 Substitute Teachers**

| Name             | Location | Assignment    | Salary      | Term of employment | Department Committee | Notes           |
|------------------|----------|---------------|-------------|--------------------|----------------------|-----------------|
| Jennings, Kevin  | District | Sub Teacher   | \$85/day    | SY 13-14           | Education            | NA til notified |
| Marciano, Karen  | District | Sub Teacher   | \$85/day    | SY 12-13           | Education            | NA til notified |
| DeRose, RoseMary | District | Sub Lunchaide | \$12.50/hr. | SY 13-14           | Education            |                 |

**3.2 New Staff – 2013-2014 school year**

| Name            | Location | Assignment        | Salary   | Step on Guide | Term of employment | Department Committee | Replacing/Notes |
|-----------------|----------|-------------------|----------|---------------|--------------------|----------------------|-----------------|
| Barnes, Jessica | HBW      | Spec. Ed. Teacher | \$57,271 | MA Step 7     | SY 13-14           | Education            | Kay Rosenberg   |

|                               |                      |                    |          |               |             |           |  |
|-------------------------------|----------------------|--------------------|----------|---------------|-------------|-----------|--|
|                               |                      | Grades 5 & 6       |          |               |             |           |  |
| <b>Castiglione, Katherine</b> | HBW                  | Social Studies Tch | \$52,672 | MA Step 3     | SY 13-14    | Education |  |
| <b>Martorana, Lori</b>        | Laning - Spec. Svcs. | LSS Teacher        | \$60,279 | BA+30 Step 10 | SY 13-14    | Education |  |
|                               |                      |                    |          |               |             |           |  |
| <b>Collins, Kurt</b>          | District             | Summer custodial   | \$10/hr. |               | Summer 2013 | Education |  |
| <b>Collins, Doug</b>          | District             | Summer custodial   | \$10/hr. |               | Summer 2013 | Education |  |

**3.3 Maternity Leave of Absence**

| Name                    | Position         | Reason          | Location      | MLOA Begin Date | Estimated Return Date |
|-------------------------|------------------|-----------------|---------------|-----------------|-----------------------|
| <b>McAuliffe, Katey</b> | Media Specialist | Maternity Leave | Forest/Laning | 9/9/2013        | 2/3/2014              |

**#4 RESOVLED** that the Board approve the following personnel:

**4.1 Student Observer**

| Name                | School | School/teacher/ Grade       | Duration   | Hours  | Assignment       |
|---------------------|--------|-----------------------------|------------|--------|------------------|
| <b>Lavery, Lori</b> | VHS    | VHS/Grossman/Graphic Design | 6/12-14/13 | 4 hrs. | Student Observer |

**4.2 Retirements**

| Name                    | Position          | Reason     | Location | Last day of Employment |
|-------------------------|-------------------|------------|----------|------------------------|
| <b>DeVita, Elaine</b>   | Special Education | retirement | VHS      | 6/30/2013              |
| <b>Varallo, Marilyn</b> | 1st grade teacher | retirement | Laning   | 6/30/2013              |

**4.3 Special Services Summer School Program**

| <b>Name</b>                | <b>Position</b>         | <b>Rescind Stipend</b> | <b>Approve Revised Stipend</b> |
|----------------------------|-------------------------|------------------------|--------------------------------|
| <b>Maryann Bifulco</b>     | LLD I teacher           | \$2,510                | \$2,560                        |
| <b>Jennifer Stier</b>      | LLD II teacher          | \$2,510                | \$2,560                        |
| <b>Glenn Haerle</b>        | LLD III (Middle School) | \$2,510                | \$2,560                        |
| <b>Kara Passage</b>        | Primary (LSS) teacher   | \$3,346                | \$3,413                        |
| <b>Grace Minervo-Buneo</b> | Preschool (LSS)         | \$3,346                | \$3,413                        |
| <b>Linda Barone</b>        | Preschool (Half Day)    | \$2,092                | \$2,133                        |
| <b>Jennifer Errico</b>     | Preschool (Half Day)    | \$2,092                | \$2,133                        |
| <b>Claire Duffy</b>        | Wilson Instructor       | \$2,510                | \$2,560                        |
| <b>Kathy Wrobel</b>        | Speech/Language Spec.   | \$2,510                | \$2,560                        |
|                            |                         |                        |                                |
|                            |                         |                        |                                |
| <b>Diane Conboy</b>        | Speech/Language Spec.   | \$2,510                | \$2,560                        |
| <b>Charlene DiNatale</b>   | Physical Therapist      | \$2,510                | \$2,560                        |
| <b>Vasi Givas</b>          | Occupational Therapist  | \$2,510                | \$2,560                        |
| <b>Lauren Besante</b>      | BCBA                    | \$683                  | \$683                          |
|                            |                         |                        |                                |
| <b>Shirley Bush</b>        | Nurse                   | \$3,346                | \$3,413                        |
| <b>Kathy Hart</b>          | Sub - Nurse             | \$105/day              | \$105/day                      |

**4.4 Special Services Summer Work**

| Name                 | Hourly Rate* | Reason                |
|----------------------|--------------|-----------------------|
| Azzati, Nicole       | \$38.27      | Child Study Team work |
| Crudele, Kara        | \$47.63      | Child Study Team work |
| Edelstein, Elise     | \$45.33      | Child Study Team work |
| Paine, Kimberly      | \$46.43      | Child Study Team work |
| Schiff, Josephine    | \$42.98      | Child Study Team work |
| Serpico, Joan        | \$48.76      | Child Study Team work |
| Shrem, Dr. Michael   | \$54.69      | Child Study Team work |
| Tully, Karen         | \$47.62      | Child Study Team work |
| Aldworth, Gillian    | \$34.17      | Child Study Team work |
| Conboy, Diane        | \$51.13      | Child Study Team work |
| Wrobel, Kathleen     | \$53.68      | Child Study Team work |
| Breckinridge, Denise | \$56.08      | Child Study Team work |
| DiNatele, Charlene   | \$40.93      | Child Study Team work |
| Giva, Vasiliki       | \$51.13      | Child Study Team work |
| Quinn, Amy           | \$46.93      | Child Study Team work |

Subject cost not to exceed \$7,500.00. This will be funded through IDEA.

\*Subject to change upon contract settlement.

**4.5 Home Instructors – 2013-2014 School Year**

| Name              | Name               | Name                    | Name                  |
|-------------------|--------------------|-------------------------|-----------------------|
| Barone, Linda     | Fogel, David       | Salisbury, Angela       | Smith, Kate           |
| Bielen, Meredith  | Foster, Peter      | Saltalamacchia, Anthony | Smith, Larissa        |
| Bresnan, Patrick  | Galbierczyk, David | Lunsford, Peaches       | Smith, Stacey         |
| Burgess, Barbara  | Haerle, Glenn      | Maher, Robert           | Solomon, Pamela       |
| Burgess, Jon-Eric | Halbert, Elisa     | Marsano, Deborah        | Szulc, Lily           |
| Burke, Pamela     | Heckel, Amy        | Mastrosimone, Elizabeth | Tamburro, Christopher |
| Carrillo, Angel   | Hou, Betty         | McAulifee, Katie        | Thomas, Carol         |
| Carollo, Joseph   | Keber, Christa     | McKenna, Erica          | Throne, Joel          |
|                   |                    |                         |                       |
| Cashill, Robert   | Kish, Andor        | Miguellez, Danielle     | Ulmer, Judy           |
| Cascone, Carl     | Kobylarz, Alice    | Miskinis, Jackie        | Useche, Valerie       |
| Clifford, Carol   | Kunkel, Heather    | Powell, Sebastian       | Venezia, Gina         |
| Conklin, Sarah    | Lagan, Lindsey     | Quick, Allison          | Waibel, Louis         |

|                        |                    |                     |                    |
|------------------------|--------------------|---------------------|--------------------|
| Crudele, Kara          | LaStella, Tatiana  | Ramos, Paula        | Wallace, Deborah   |
|                        |                    |                     |                    |
| Csuka, Lynn            | Lanno, Cynthis     | Roeland, Jackie     | Wanger, Linda      |
| Davison, Barbara       | Lavoie, Megan      | Schoenbaum, Roberta | Wangner, Linda     |
| DelVecchio,<br>Jessica | Livelli, Suzanne   | Sepcie, Christine   | Warshaw, Harriette |
| DeMond, Chris          | Onnembo, Coreen    | Serpico, Joan       | Wei, Carmen        |
| DeVita, Elaine         | Orsini, Catherine  | Sewell, Jody        | Wertz, Richard     |
| Epstein, Charles       | Paonessa, Joanne   | Shannon, Julia      | White, Thomas      |
| Errico, Jennifer       | Rusignuolo, Corrie | Slavin, Melissa     |                    |

**4.6 Special Summer Staff- Aides, Sub Aides, Sub Teachers**

| Name                   | Position       | Hourly Rate | Name                   | Position       | Hourly Rate |
|------------------------|----------------|-------------|------------------------|----------------|-------------|
| Albano, Suzanne        | Aide           | \$13.00     | MacMoyle, Laura        | Aide           | \$13.00     |
| Burke, Debbie          | Aide           | \$13.00     | McIntyre, Sally        | Aide           | \$12.25     |
| Chrobocinski,<br>Karen | Aide           | \$13.00     | McNamara, Kathy        | Aide           | \$13.50     |
| Cifaretto, Colleen     | Aide           | \$12.25     | Molinaro, Janice       | Aide           | \$13.00     |
| Colon, Jenny           | Aide           | \$12.25     | Pomarico, Carol        | Aide           | \$13.50     |
| DelColle, Elaine       | Aide           | \$12.25     | Riley, Eileen          | Aide           | \$13.50     |
| Dimeck, Charles        | Aide           | \$13.00     | Scanlon, Ginny         | Aide           | \$12.25     |
| Emerich, Angela        | Aide           | \$13.00     | Simone, Marybeth       | Aide           | \$13.00     |
| Hawryluk, Wendy        | Aide           | \$13.50     | Vece, Carmela          | Aide           | \$13.00     |
| Jenkins, Courtney      | Aide           | \$12.25     | Vogel, Robert          | Aide           | \$12.25     |
| Johnson, Cynthia       | Aide           | \$12.25     | Witter, Louisa         | Aide           | \$12.25     |
| Lawless, Lisa          | Aide           | \$13.00     | Zettersten,<br>Carolyn | Aide           | \$12.25     |
|                        |                |             |                        |                |             |
| Atmeh, Elaine          | Sub Aide       |             | Pezzino, Lynn          | Sub Aide       |             |
| Dimeck, Kristen        | Sub Aide       |             | Skinner, Robert        | Sub Aide       |             |
| McLoughlin, Alex       | Sub Aide       |             | Vassallo, Sylvia       | Sub Aide       |             |
| Meyer, Adele           | Sub Aide       |             | Wallace, Debbie        | Sub Aide       |             |
|                        |                |             |                        |                |             |
| Dimeck, Kristen        | Sub<br>Teacher |             | Wallace, Debbie        | Sub<br>Teacher |             |
| Meyer, Adele           | Sub<br>Teacher |             |                        |                |             |

**#5 RESOLVED** that the Board approve and ratify the 2012-2015 Memo of Agreement dated March 7, 2013 with the Verona Education Association for the term July 1, 2012 through June 30, 2015.

**EDUCATION & SPECIAL EDUCATION**

- #6     **RESOLVED** that the Board approve to contract with Dr. Mark Liebert to provide physical therapy services for students #021998 & #071493 for July and August 2013 at the rate of \$70.00 per session, for a total not to exceed \$960.
  
- #7     **RESOLVED** that the Board approve **Mrs. Maureen Dimeck** to work over the summer up to 100 hours @ \$20.00/hr. (as per contract) not to exceed \$2,000. (this is budgeted for in IDEA)
  
- #8     **RESOLVED** that the Board approve Patricia Lynch, LDT-C for an additional three days as an LDT-C substitute at \$375.00 per day, not to exceed \$1,125.00 (IDEA).
  
- #9     **RESOLVED** that the Board approve the Extended School Year 2013-2014 – Summer, 2013 (see attached).
  
- #10    **RESOLVED** that the Board approve the attached Monthly Statistical Report for May 2013.

**CO-CURRICULAR/ATHLETICS**

- #11    **RESOLVED** that the Board approve **Garden State Audio L.L.C.** for the audio/video services at the 2013 VHS graduation at a cost of \$6,150.
  
- #12    **RESOLVED** that the Board approve the following:

| Name               | Position                    | Stipend | Step | Rescind | Approve |
|--------------------|-----------------------------|---------|------|---------|---------|
| Jessica DelVecchio | JV Basketball Girls Coach   | \$5,385 | 2    | √       |         |
| Jessica DelVecchio | Head Girls Basketball Coach | \$8,572 | 2    |         | √       |

**FINANCE**

- #13    **RESOLVED** that the Board approve the donation of office equipment to F N Brown School from UBM Canon Medial Group Pharmaceutical & Medical Packing News/Packaging Digest.



**PERSONNEL RESOLUTIONS**

- #14 **RESOLVED** that the Board approve the Job Description for the Director of Curriculum.
- #15 **RESOLVED** that the Board approve Charles Miller as Director of Curriculum at a salary of \$131,500 beginning July 1, 2013 to June 30, 2014.
- #16 **RESOLVED** that the Board approve Matt Swajkowski VHS Special Education Teacher MA Step 3, \$52,672.

**Education Resolution**

- #17 **RESOLVED** that the Board approve the IDEA 12-13 Amendment to include carryover of \$23,214.

**PUBLIC COMMENT**

- Charles Miller talked about his experiences before being hired in Verona tonight.
- Rich Rampolla acknowledged Frank Albano and Liz Jewett for their work and dedication in Verona.

**RESOLUTION TO ADJOURN**

**#18 RESOLVED** that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

Ayes: 4

Nays: 0

**The Meeting adjourned at 11:30 p.m.**

**Respectfully submitted,**

**Cheryl A. Nardino  
Board Secretary**